

Obtaining Saudi Police Clearance Letters Procedures

A Saudi Police Certificate is required for all applicants over 16 years of age. In order to obtain the police certificate for immigration purposes, applicants will need to obtain a letter addressed to the Saudi authorities from the U.S. Embassy in Riyadh or U.S. Consulates General in Dhahran or Jeddah.

Applicants will need to bring their Saudi resident permits and the notice from NVC or KCC (for Diversity Visa applicants) or from the US Embassy requesting the police clearance. The notice should include the case number and the applicant's name.

Upon receipt of the requested police letter, applicants should go to the Ministry of Foreign Affairs Office for authentication and then to the police station in your district for processing.

Applicants may request letter from the appropriate U.S. Mission office as follows:

U.S. Embassy Riyadh: During public service hours – Saturday/Tuesday/Wednesday (except U.S. or Saudi holidays) from 1-3 PM. Applicants may make an appointment for notarial service at:

<https://evisaforms.state.gov/acs/default.asp?postcode=RID&appcode=1>

U.S. Consulate General Dhahran: During public service hours - Saturday through Wednesday, 1:00-3:30PM (except U.S. or Saudi holidays and the last business day of every month.) Applicants may make an appointment for notarial service at:

<https://evisaforms.state.gov/acs/default.asp?postcode=dhr&appcode=1/>

U.S. Consulate General Jeddah: During public service hours - Saturday/Monday/Tuesday/Wednesday, 1:00–3:00pm (except U.S. or Saudi holidays). Applicants may make an appointment for notarial service at:

<https://evisaforms.state.gov/acs/default.asp?postcode=JDD&appcode=1>

Police certificates are valid for one year only.